

## MASG Transition Plan

The purpose of this plan is to identify steps that will lead to MASG needing far fewer dollars and still being able to achieve what its members envisioned during the review. We are actively seeking people to help us with both regular tasks and one of working bees and searching for resources for us. **WE NEED YOU!**

### *What MASG needs to support its activities*

MASG has a very active base of volunteers and staff involved in our working groups, though more are always welcomed. These activities are coordinated and governed through the COG, operational, advocacy and accountability groups.

In order to support these activities, MASG needs a foundation that provides several services:

Service	We have	We need
Accommodation	Two rooms which we must keep to May 2012  Kerry's back yard for the storage of the Wash Against Waste trailer	Accommodation from May 2012 – much cheaper and larger. We need help to find these and to reduce our STUFF.  We want accommodation that is welcoming to members and volunteers and provides a warm discussion and reading place.  We need a new place for storing the wash against waste trailer
Tele-communications	Computers, phones and mobile phones.	Two updated computers and a scanner
Membership support and contact	Database of members Fortnightly Enews written by Dean Website Renewing membership, including database management Distributing hard copies of enews Managing donations	Database regularly updated Better database! And moving existing database onto new database. We need one new computer for this. Membership renewals and membership reminders Help with writing the enews and updating the website
Office support Currently two days per week but won't be able to continue this	Insurance (\$6k per year) Audit \$1kpa Accounts, payroll Mail handling Governance – signatories, banking, reporting per legal requirements. Meeting, greeting, answering phone calls	Volunteers to manage the non-accountancy tasks and the welcoming of people into the office and answering many, many phone calls.
Fundraising	Carolyn working to trial profit making ventures Susie identifying and writing grants	More people to help Carolyn and Susie People who can run small fund, easy, frequent fund raisers

***What we need to do to provide these services cheaply.***

**Can you help us - Either to take the lead in making them happen or being part of a team? If so, please contact Susie????**

<b>Step</b>	<b>Benefit</b>	<b>Cost saving</b>	<b>Who?</b>
Change office to make it more welcoming to volunteers	Will make it easier for people to volunteer and more welcoming to members to drop in	May lead to replacing staff cost and enable two paid workers to better focus on their jobs	
Working bee to help reduce STUFF	Reduce need for storage and accommodation	Smaller accommodation/cheaper accommodation when current lease is completed.	Kerry
Look for cheaper accommodation	May end up in partnership with other groups which will strengthen us and lead to efficiency of shared resources.	Need to reduce from \$17k per year to no more than \$7k and even lower if possible	
Recruit and train office volunteers, set up roster and evaluate and improve support	Engage more members, more people knowing what we do, bringing more skill into the office, more diversity of opinion.  This includes a roster in which people can have MASG emails and phonecalls forwarded to them so they can continue their activities I their home while still playing a role in helping MASG	Save 1 day per week staff cost and potentially provide better service.	
Reduce Kerry's contract to one day a week	Sadness and loss of Kerry's magnificent help and enthusiasm and skills. So Not a benefit except that we may get more people involved.	1 day per week of salary	
Seek alternative accommodation, reduce "stuff".	Possibly work in partnership with other organisations, thus strengthening MASG	Save \$10k per year	
Develop fund raising team	Bring in more skills, diversity,	Generate income.	